



Government of West Bengal

GOVERNMENT GENERAL DEGREE COLLEGE CHAPRA • NADIA

Established: 2013



PROSPECTUS

ACADEMIC YEAR : 2018 - 2019

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🌐 Website: www.chapragovtcollege.org

GOVERNMENT GENERAL DEGREE COLLEGE, CHAPRA
Under Department of Higher Education (
Affiliated to University of Kalyani)



**VILL-SHIKRA, P.O.- PADMAMALA, DIST- NADIA, PIN
CODE: 741123, W.B, INDIA.**

AFFILIATED TO UNIVERSITY OF KALYANI

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WELCOME TO GOVERNMENT GENERAL DEGREE COLLEGE, CHAPRA

Message From Officer-In-Charge

The college was established on 30-10-2013, to promote education and impart knowledge to the socially backward areas surrounding the village of Shikra. Since its inception, the college has seen an increased enthusiasm among the local population towards pursuing higher education. They are now motivated to fulfill their dreams and their ambitions of entering the realms of higher education and knowledge. At the same time, students not only from far and wide areas of other remote villages under Chapra Block but also from other neighbouring blocks in Nadia district are now coming to study at this institution. We have a team of young faculty members, who are dedicated to their service and aspire to bring the best out of the students. They persevere tirelessly to look after the needs, desires and interests of the students and encourage them to aim towards excellence.

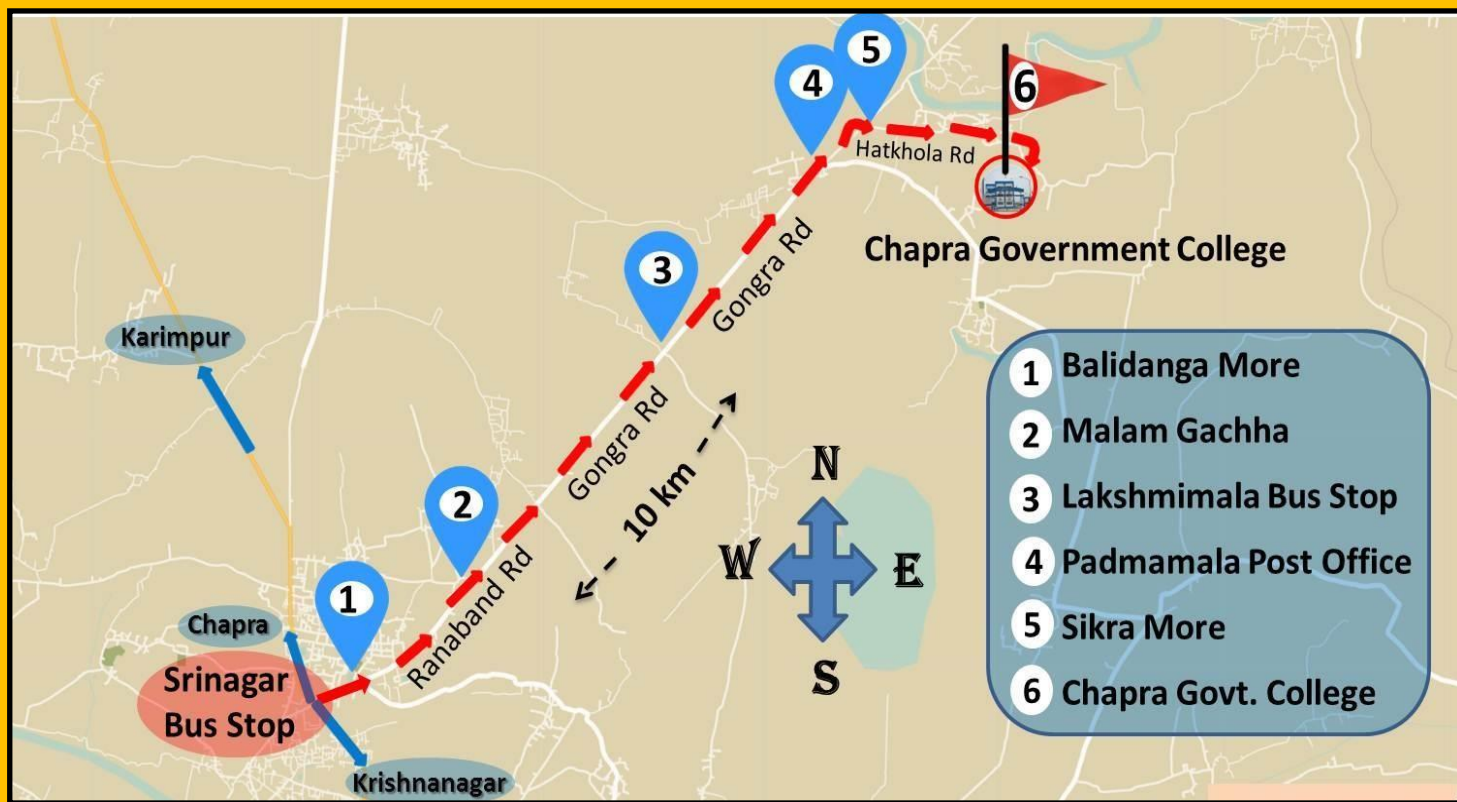


The college has maintained a smooth relationship with the world of academia as well as community development by organizing different awareness programs and campaigns through National Service Scheme programs. In addition to it, programs such as annual sports, seminars, webinars, workshops, debates, tree plantation prog., Campus cleaning, Environmental promotional activities and other cultural events are conducted regularly to promote skill development, enhance holistic progress and mark an all round development among the students.

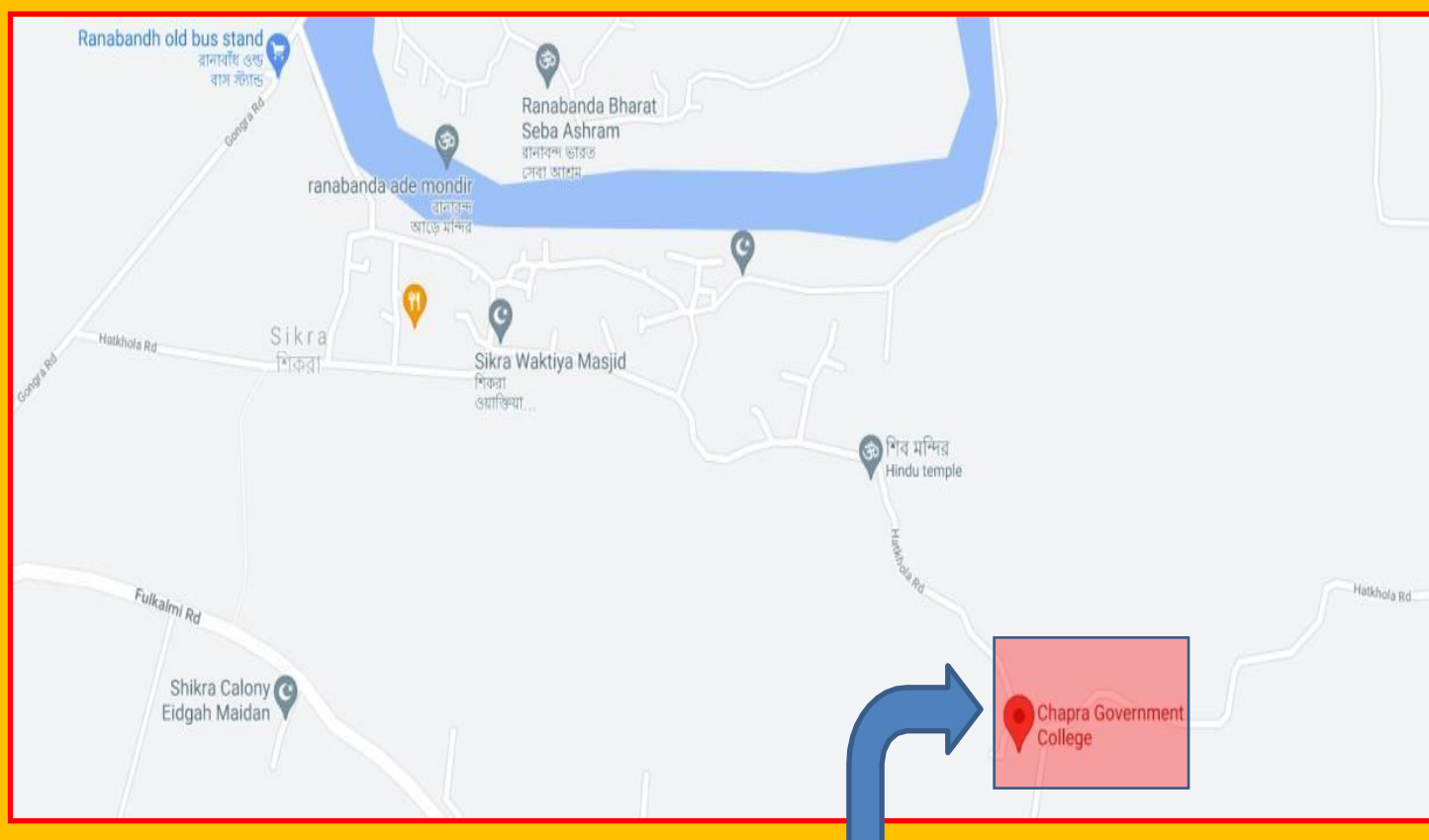
Currently, we have Honours and B.A. Programmes course in five Humanities disciplines such as English, Bengali, History, Sociology and Political Science, and B.Sc. programme course in Science disciplines (Chemistry, Mathematics and Physics). The Department of Higher Education, Govt of West Bengal has given us permission to open up other academic disciplines such as Education and Geography which would attract more students in the future.

I would like to welcome the new students and urge the senior students as well as to setup a good example so that a strong academic performance will be set up in the college. On this note, I would also like to wish all of you the very best in your life for all your future activities and endeavours.

Thanks and Best wishes,
Sri Sudipta Das (M.Sc., W.B.E.S.)
Officer-In-Charge



Road Map of the College



PROFILE OF THE COLLEGE

Government General Degree College, Chapra is established in the year 2013 in the outskirts of the village Shikra, JL No- 23, P.S. Chapra, Dist. Nadia. The college is established by the approval of the Cabinet vide Memo No. Edn(A)/10M-9/13, dated 30.10.2013 with the concurrence of the order in the Department of Finance, Government of West Bengal. It is a rural Undergraduate General Degree College affiliated to the University of Kalyani. It is one of the four newly established public colleges in the district of Nadia. With a total area of 4.82 acres of land, the lush green verdure of the sprawling campus soothes the eyes. The college is surrounded by enriched cultivated crop fields. Primarily catering to the interests of the rural poor community in the neighboring areas, the college has since its inception worked ceaselessly towards the spread of education among the poor students and rural communities inhabiting the areas. Every year it has been seen that there is a steady increase in the number of student enrolment in various academic departments. The college offers undergraduate programs in both Humanities and Science subjects. Honours and programme courses are offered for five Humanities Departments viz., English, Bengali, History, Political Science and Sociology, and B.Sc. Programme Course in Science (Chemistry, Mathematics and Physics). The dedicated faculty members of the institution provide their complete co-operation in fostering a strong academic integrity and encourage the students to follow the path of excellence.

Facilities and Infrastructure

The college has a three-storeyed building and promotes an eco-friendly campus. Along with the usual classrooms, it provides excellent state of the art infrastructure with laboratories, library, computer rooms, administrative block, teachers' rooms, separate common rooms for boys and girls, one audio-visual room, seminar rooms, and multipurpose hall for undertaking large scale programs. To enhance games and sports activities, the institute has built volleyball and basketball courts and has a playground as well. There is a small enclosed area inside the college with sitting arrangements where students can sit, talk and take respite in between the class hours as well.

Teaching and Learning

As per the directives of UGC and the Department of Higher Education, Government of West Bengal, the teachers of the college are regularly engaged in taking classes through offline mode. The institution has taken special care towards the poor and underprivileged students of the area by taking classes through video conference call as well. In future the institution intends to help students more and tries to look after their interests always.

FACULTY MEMBERS & OFFICE STAFF

Department of Bengali:-

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Dr. Pabitra Kumar Mistri	M.A., Ph.D.	Asst. Professor (H.O.D.)	Regular	02
2	Dr. Pankaj Biswas	M.A., Ph.D.	Asst. Professor	Regular	02

Department of English:-

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Sri Babul Pramanik	M.A.	Asst. Professor	Regular	02
2	Sri Sunayan Mukherjee	M.A.	Asst. Professor	Regular	01

Department of History: -

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Sri Ajoy Ghosh	M.A.	Asst. Professor (H.O.D.)	Regular	04
2	Sri Arunava Sinha	M.A., M.Phil.	Asst. Professor	Regular	03

Department of Political Science: -

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Sri Rudra Sekhar Basu	M.A, M.Phil	Asst. Professor (H.O.D)	Regular	03
2	Sri Sudip Mandal	M.A,	Asst. Professor	Regular	03

Department of Sociology: -

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Smt. Kajal Pradhan	M.A.	Asst. Professor (H.O.D.)	Regular	03

Department of Chemistry:-

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Dr. Ayan Bandopadhyay	M.Sc, Ph.D	Asst. Professor (H.O.D)	Regular	03

Department of Mathematics:-

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Dr. Aninda Chakraborty	M.Sc, Ph.D	Asst. Professor (H.O.D)	Regular	03
2	Dr. Asim Kumar Das	M, Sc, Ph.D	Asst. Professor	Regular	01

Department of Physics:

Sl.No	Name of the Faculty	Academic Qualification	Designation	Type of Appointment	Experience (Years)
1	Sri Sudipta Das	M.Sc	Asst. Professor (H.O.D)	Regular	09
2	Dr. Supriya Mandal	M.Sc, Ph.D	Asst. Professor	Regular	03

OFFICESTAFF

Sl.No	Name	Designation
1	Vacant	HeadClerk
2	Sri MalayChowdhury	UDClerk
3	Vacant	Accountant
4	Sri NabarunTikadar	DataEntryOperator
5	Sri RahulDas	DataEntryOperator
6	Sri PratapBiswas	DataEntryOperator
7	Sri KoushikHalder	DataEntryOperator
8	Sri DabirSK	Karmabandhu
9	Sri JahanaraMondal	Sweeper

OTHERSTAFF

Sl.No	Name	Designation
1	Sri Animesh Roy	Electrician(PWD)
2	Sri Samim Biswas	Electrician(PWD)
3	Sri Pradip Dey	SecurityGuard(Temporary)
4	Sri Mrityunjoy Mondal	SecurityGuard(Temporary)
5	Sri Uttam Kr Das	SecurityGuard(Temporary)
6	Manirul Hassan	SecurityGuard(Temporary)

DIFFERENT WINGS OF COLLEGE

NSS:

The college has its own NSS Unit. The NSS (National Service Scheme) is under the Ministry of Youth Affairs & Sports, Government of India. The Scheme, originally launched during Mahatma Gandhi Birth Centenary year in 1969, is aimed at developing student's personality and educational attainment through community service. Youth are the biggest force of a nation. By creative thoughts, they lead us to future. The motto of the NSS is selfless service to the underprivileged people of society. The NSS aims to unite the youth and lead them towards a healthy and broad-minded lifestyle. Government General Degree College, Chapra is a proud owner of an active and large NSS Unit. Each year we are being enriched by new members. The NSS regularly performs their regular and special activities and submits the report to the authority. Dr. Pankaj Biswas, Assistant Professor in Bengali, is the Programme Officer of the NSS Unit of our college.



NSS AWARENESS PROGRAMMES: 2018



TREE PLANTATION PROGRAMME BY NSS UNIT



GAMES & SPORTS:

The students are very enthusiastic about sports. College is providing an excellent environment of sports to the students of this institution. In the context of sports and games, the college can boast of its large playground with provision of both indoor and outdoor game facilities. The playgrounds are regularly used by the students for enhancing their ability of performances in different outdoor games. From earning sports scholarships to pursuing a professional sports career, there are lots of benefits for being an athlete in college level. Our college has taken keen interest in identifying and promoting students talented in sports activities. The Annual Sports competition is held at the beginning of every year. A good number of students, teachers and non-teaching staff participate in the annual sports with enthusiasm. Following the meet prizes and trophies are awarded to participants students. The students displaying bright prospects for the relevant sports are encouraged and trained to participate in Inter-College and Inter-University Sports Meet throughout the year and some individual students also have played in district level and others. Apart from that, the Sports Sub-Committee of the college encourages students to

participate in National, State and University level competitions. Facilities for outdoor (Football, Cricket, Badminton, Athletics etc.) as well as indoor games (Carrom, chess etc.) are available within the college. Inter-departmental and Inter-college Carrom, chess competitions are regularly held, apart from outdoor games.

COLLEGE ANNUAL ATHLETE MEET-2018



SCIENCE LABORATORIES: -

Physics Laboratory-

The Department of Physics of GGDC, Chapra offers 'state of the art' laboratories so that students can have a hands-on experience of all the modern experiments in Physics.

The Department has three main laboratories:

1. **General Lab** (Ground Floor)
2. **Optical Lab and dark Lab** (1st floor) and
3. **Electrical and Electronics Lab** (1st floor).

All the labs are well-equipped and full of latest instruments related to electricity, sound, light and many more which enable the students to get a concept of basic Physics. Set-up of few experiments has always been kept ready to demonstrate the basic Physics, and for the rest of the set-up, particularly in case of optical experiments, students are being engaged to get a hands-on experience during the experiments. Teachers are always ready to discuss with the



students and try to address their problems and

doubts which generally arise during the experiments. Most of the theory classes have been taken at Physics laboratories so that the teachers can share their knowledge of theory along with the experimental concept. Besides the Physics laboratories, the Department of Physics also offers computer facilities to our students to enhance their knowledge in the area of computer machine languages e.g. FORTRAN, C, C++, Python etc.

Chemistry Laboratory

The Department of Chemistry and its laboratory has started functioning since the year 2016. Since then, our laboratory is being improved day by day very rapidly. We know that practical work in a laboratory is essential for students to explore the deep understanding of fundamental science like Chemistry. Being a government college, we are fortunate enough to have three well-equipped laboratories for the organic, inorganic and physical chemistry. We have a conductometer,

pH meter, refractometer, four digit accurate balance, magnetic stirrer and many other instrumental facilities in our laboratory. In addition to this, all types of valuable chemicals, glassware, excellent pipeline of water and gas facilities are also available in the laboratory premises. Therefore, science students after 10+2, are heartily welcome to our college and they can play with colours of chemistry in order to develop their intellect and establish themselves for the future.



Our Chemistry faculty members A.B. sir (Left) is delivering lectures to the students in a friendly atmosphere in which students can ask any type of queries during and even after the classes. Even students are encouraged to prepare and participate for all types of competitive examinations as well as science quiz programs.

LIBRARY:-

The College has a central library facility for the students. The library is large, well-stocked with a collection of about thousand books on different disciplines. The Students are allowed to borrow books for a specific time period. The students can make the best use of the quiet Reading Hall by gleaning valuable bits of insight and information from the handy referencebooks and study materials. The library is being enriched every year with new publications which are necessary for the students for preparing their study materials. The reading room facilities are also available for the students and teachers. There is no Librarian, but one skilled Data Entry Operator, Koushik Halder (degree & knowledge in Library Science) is monitoring entire Central Library works under the In-Charge, Sri Rudra Sekhar Basu, Assistant Prof. in Political Science.



Smart Class Room

The college believes in creating a holistic environment for learning among the students. Faculty members are dedicated to impart useful knowledge and skills to the students. AV Room (Audio-Visual Room) and Smart Classrooms in the college use information technology to help the students in grasping lessons quickly. Seminar Halls and lecture theatres provide ample space for cultural programs to be conducted in the premises of the college.

ADMISSION PROCESS

ADMISSION PROCESS TO THREE YEAR UNDER-GRADUATE COURSES

Government General Degree College, Chapra welcomes students for the admission in three year B.A (Honours), B.A (Programme) and B.Sc (Programme) courses under Choice Based Credit System (CBCS) of the University of Kalyani. (All the information regarding current admission is available in the college website. Please logon to www.chapragovtcollege.org)

Eligibility for Admission 2018-2019:-

- i) Aggregate shall imply best of 5 subjects excluding ENVS (as per Guidelines issued by Kalyani University)
 - ii) Students of vocational stream can only apply for B.A./B.Sc. General Course.
 - iii) Candidates shall be allowed for admission within 03 (three) consecutive academic sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2018 will get last chance of admission in the academic session 2018-2019)
 - iv) To calculate aggregate or merit score, full marks of each subject shall be scaled down to 100, wherever necessary.
 - v) For any matters not covered by the present set of guidelines, decision of the University shall be applicable.
 - vi) Those applying for admission under Sports Quota, shall still need to fulfil the minimum eligibility criteria of respective subject as well as the eligibility criteria from respective sporting discipline.
 - vii) For students coming from other boards, best five subjects must include English.
- Candidates who have passed Higher Secondary (10+2) or its equivalent examination in 2018 (or 2017) from any recognized Board are eligible to apply admission to First Year.
 - As per the decision of the Department of Higher Education, Government of West Bengal, there is no need to pay for filling up the college admission form.
 - Students can apply only through the online portal as per the First Year Admission notice of the college.
 - Students will have the opportunity to be admitted to the college on the basis of merit.
 - To apply for admission in the first year, they must comply with the rules laid down by the University of Kalyani and College authorities.
 - According to the reservation policy of the Government of West Bengal, SC/ST/OBC-A/OBC-B and Physically Challenged candidates are eligible for reservation benefits.
 - Anti-ragging declaration as per UGC norm is mandatory at the time of admission
 - During the time of admission two attested copies (Attestation to be done by Head of the Institution last Attended) of the following documents have to be submitted–
 1. Class X Admit Card
 2. Class XII Mark Sheet
 3. First page of Bank Pass Book
 4. SC/ST/OBC-A/OBC-B (If applicable)

5. Original Character Certificate from school as attended)
6. 2copy of recent passport size photograph (Not Attested)
7. 1copyofAadharCard.
8. All the original documents have to be shown during the time of verification of the admission process.

Course	Eligibility Criteria for General candidates	Eligibility Criteria for OBC-A& OBC-B Candidates	Eligibility Criteria for SC/ST candidates
B.A (Honours)	50%inaggregate, 45%inrespectivesubject	50%in aggregate, 45%inrespectivesubject	45%inaggregate, 40%in respective subject
B.A. (Programme)	45%inaggregate	45%inaggregate	40%inaggregate
B.Sc. (Programme)	45%in aggregate	45%inaggregate	40%inaggregate

SEATS IN HONOURS SUBJECTS

SUBJECT	TOTAL SEATS	GENERAL	SC	ST	OBC(A)	OBC(B)	Sports
BENGALI	25	11	06	02	03	02	01
ENGLISH	25	11			03	02	01
POLITICAL SCIENCE	25	11	06	02	03	02	01
HISTORY	25	11	06	02	03	02	01
SOCIOLOGY	25	11	06	02	03	02	01

SEATS IN PROGRAMME COURSE

SUBJECT	TOTAL SEATS	GENERAL	SC	ST	OBC(A)	OBC(B)	Sports
B.A (PROGRAMME)	40	21	09	02	04	03	01
B.SC(PROGRAMME)	25	11	06	02	03	02	01

In each category,5% of the total seats are reserved for PWD.

COURSE FEES STRUCTURE

GOVERNMENT GENERAL DEGREE COLLEGE, CHAPRA ADMISSION FEES STRUCTURE: 2018-2019

<u>Government</u>	<u>B.A(HONOURS)</u>	<u>B.A(GENERAL)</u>	<u>B.Sc.(GENERAL)</u>
Tution Fees	900.00	600.00	1020.00
Admission Fees	75.00	50.00	85.00
Examination Charge	1.00	1.00	1.00
Laboratory Deposit	0.00	0.00	15.00
Library Deposit	5.00	5.00	5.00
	981.00	656.00	1126.00
<u>Non Government</u>			
Session Charge	300.00	300.00	300.00
University Spots Fee & Centre Fees	99.00	99.00	99.00
Registration Fees	100.00	100.00	100.00
Cost of Reg. Form	10.00	10.00	10.00
Student's Health Home	10.00	10.00	10.00
	519.00	519.00	519.00
 Total	 1500.00	 1175.00	 1645.00

COURSE OFFERED

Government General Degree College, Chapra offers 7 Undergraduate Courses in the regular stream.

Under Graduate(CBCS under Universit of Kalyani)

Language(B. A,HONS)	<i>Social Science</i> (B.A,HONS)	(B.A, Programme)	<i>Science</i> (B.Sc, Programme)
1. Bengali 2. English	1. Political Science 2. History 3. Sociology	1. Bengali 2. English 3. Political Science 4. History 5. Sociology	1. Physics 2. Chemistry 3. Mathematics

Subject Combination in Honours and Programme Course of Studies

- The choice of subjects in both Honours and Programme course of studies as per Choice Based Credit System (CBCS) introduced by University of Kalyani from since 2018-19.
- Candidate are requested to go through the combinations very carefully before selecting their desired combination.

B.A(HONOURS)

Honours Subject	Choose any one of the Generic Elective Subjects
BENGALI	English, History, Political Science, Sociology
ENGLISH	Bengali, History, Political Science, Sociology
HISTORY	Bengali, English, Political Science, Sociology
POLITICAL SCIENCE	Bengali, English, History, Sociology
SOCIOLOGY	Bengali, English, Political Science, History

Choose any three of the following Subjects

B.A(Programme) Bengali, English, History, Political Science, Sociology

B.Sc(Programme) Chemistry, Mathematics, Physics

- **INSTITUTIONAL RULES AND REGULATIONS**

Attendance

According to the rules of the University of Kalyani, Students failing the requirement of minimum attendance may not be allowed to appear as a regular student in University Examinations. This rule is strictly applicable for UG students.

Percentage of Attendance

- A student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to fulfilment of other conditions laid down in the regulations.
 - A student attending at least 60% but less than 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfilment of other conditions laid down in the regulations.
 - A student attending less than 60% of the total number of classes* held shall not be allowed to appear at the concerned Semester Examinations and he /she has to pursue admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.
- *Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.

General Rules

Students must go through the College Notice Board regularly for information. Students must bring his/her Identity Card issued by the Principal. Polite and respectful behaviour towards the teachers, the non-teaching staff of the college and the fellow students are expected from a student. Students are required to maintain cleanliness. All the students of the college are expected to participate in the college activities like sports and Cultural functions. Authority is not responsible for any loss of personal property.

Guardians are requested to attend Parent-Teacher meetings as arranged by the College.

Statutory Warning

- Irregular attendance, habitual late coming or objectionable behaviours of any kind may result in the removal of a student from this college.
- Unfair means and /or possession of unauthorized materials in any examination will result in annulment of a student's entire term of results. A student who rendered unfair assistance to another will equally share the punishment.
- Students are not allowed to use Cell phones & other electronic gadgets during a Class Lecture & Practical session.
- Smoking, use of drugs, alcohol and peddling drugs in the campus are strictly prohibited.
- Any ill treatment both physical and verbal based on gender, caste and religion will lead to dismissal.

Rules/Regulations for imposition and collection of any fines:

As it is a Government General Degree College directly controlled by the Higher Education Department, Govt. of West Bengal there is no order for such imposition and collection of any fines, except late fines for delayed submission of library materials (Re. 1/- [one rupee] per material/per day).

Percentage of Tuition fees and other charges refundable:

As it is a Government General Degree College directly controlled by the Higher Education Department, Govt. of West Bengal, there is no such Govt. order issued by the Higher Education Department, Govt. of West Bengal.

EXAMINATION & CBCS PATTERN

COURSE STRUCTURE(HONOURS & PROGRAMME):NO OF PAPERS

Course Components	B.A		B.Sc
	Honours	Programme	Programme
Core Course(CC+LCC*)	14	8+4	12
Discipline Specific Elective (DSE)Course	4	4	6
Generic Elective(GE) Course	4	2	0
Ability Enhancement Compulsory Course(AECC)	2	2	2
Skill Enhancement Course(SEC)	2	4	4

Number distribution:-In all courses, each paper of AECC & SEC will carry 50 marks, rest of all papers will carry 75 marks

- Distribution of total Marks (1850=140 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student areas Follows:

B.A.(Honours):-

CC:75x14=1050; DSE:75x4=300; GE: 75x4=300;AECC: 50x2=100;SEC: 50x2=100

- Distribution of total Marks (1650=120 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student are as follows:

B.A.(Programme):-

CC:75x12=900; DSE:75x4=300; GE: 75x2=150;AECC: 50x2=100; SEC:50x4 =200

B.Sc.(Programme):-CC:75 x 12=900; DSE:75x6=450; AECC: 50x2=100;SEC: 50x 4 =200

Fullmarks75withoutpractical(60+15)-

- *Class Attendance cum Internal Assessment:* 20% of 75 marks = 15 marks of which

5marks be reserved for class attendance (both Theoretical + Tutorial) in the following manner:

- a. Attendance 50% & above but below 60% -2 marks
- b. Attendance 60% & above but below 75% -3 marks
- c. Attendance 75% & above but below 90% -4 marks
- d. Attendance 90% & above up to 100% -5 marks

And 10 marks are reserved for Class Test/Assignment/Seminar (Theoretical-05 and Tutorial-05). Minimum 15 classes are allotted for tutorial portion.

➤ *In Semester-End-Examination of each course, Question Paper be set for 60 marks, distribution may be as under:*

- a. Answer 10 questions out of 15 carrying 02 marks each = $10 \times 02 = 20$
- b. Answer 04 questions out of 06 carrying 05 marks each = $04 \times 05 = 20$
- c. Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

Full marks 75 with practical - (15+20+40)

➤ *Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for class attendance (both Theoretical + Tutorial) in the following manner:*

- a. Attendance 50% & above but below 60% -2 marks
- b. Attendance 60% & above but below 75% -3 marks
- c. Attendance 75% & above but below 90% -4 marks
- d. Attendance 90% & above up to 100% -5 marks

And 10 marks are reserved for Class Test/Assignment/Seminar (Theoretical-05 and Tutorial-05). Minimum 15 classes are allotted for tutorial portion.

20 marks are allotted for **Semester-end-Practical Examination** of each course, distribution may be as under:

1) Lab. Note Book: 05 Marks; b) Viva-voce: 05 Marks; c) Experiment: 10 marks

2) 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

- a) Answer 05 questions out of 08 carrying 02 marks each = $05 \times 02 = 10$
- b) Answer 02 questions out of 04 carrying 05 marks each = $02 \times 05 = 10$
- c) Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

Full marks 50 - (10+40)

- *Class Attendance cum Internal Assessment:* 20% of 50 marks = 10 marks of which 5marks be reserved for class attendance (both Theoretical + Tutorial) in the following manner:

- a. Attendance 50% & above but below 60% -2 marks
- b. Attendance 60% & above but below 75% -3 marks
- c. Attendance 75% & above but below 90% -4 marks
- d. Attendance 90% & above up to 100% -5 marks

And 05 marks are reserved for Class Test/Assignment/Seminar (Theoretical-05 and Tutorial-05). Minimum 15 classes are allotted for tutorial portion.

2) 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

- | | |
|---|-----------------------|
| a) Answer 05 questions out of 08 carrying 02 marks each | = $05 \times 02 = 10$ |
| b) Answer 02 questions out of 04 carrying 05 marks each | = $02 \times 05 = 10$ |
| c) Answer 02 questions out of 04 carrying 10 marks each | = $02 \times 10 = 20$ |

DIFFERENT CELLS & THEIR ACTIVITIES

S/N	Name of the Cell	Name of the Cell Incharge/Co-Ordinator	Activites
1	Admission	Sri Ajoy Ghosh, Assistant Professor of History	<ol style="list-style-type: none"> 1. Conducting admission processes for student. 2. Publish advertisement in News paper and college website. 3. Document verification and allotment of seats. 4. Website maintaining and counseling for solving queries from student and parents.
2	Library	There is no Librarian, but one skilled Data Entry Operator, Sri Koushik Halder is monitoring entire Central Library work under the In-Charge, Sri Rudra Sekhar Basu, Asstt. Prof. in Political Science	<ol style="list-style-type: none"> 1. Books are purchased every year keeping in mind the needs of the students. 2. Facilities to access and borrow books from library. The students are benefitted a lot by this service. 3. Disregard of library rules, indiscipline and misconduct will render students liable to be denied access to the library. 4. Students have their access to the reading room for reading purposes on submission of their library card.
3	Games and Sports	Dr. Pabitra Kumar Mistri, Assistant Professor of Bengali	<ol style="list-style-type: none"> 1. The college has its own large playground inside the premises. 2. Students organize and participate in intra and inter-class football, cricket, kabaddi and volleyball tournaments in this play ground. 3. Annual sports meet is organized every year in this ground.
4	National Service Scheme	Dr. Pankaj Biswas, Assistant Professor of Bengali	<ol style="list-style-type: none"> 1. The college has one N.S.S. unit. 2. It has undertaken activities such as blood donation camp, science and health awareness program, water harvesting etc. 3. The college is proud N.S.S. unit for its environment in different community oriented and social awareness programs.
5	Scholarship	Sri Sudip Mandal, Assistant Professor of Political Science,	<ol style="list-style-type: none"> 1. The very poor and meritorious students of the college are being enabling to purchase books, other additional learning aids and to pay college fees, University examination fees etc. and / or meet other expenses.

6	Anti-Ragging and Prevention of Sexual Harassment	Smt.Kajal Pradhan	1. The committee will take various initiatives and conduct various awareness programs on the campus to stop ragging and prevent sexual harassment. 2. The committee will investigate allegations of anti-ragging and sexual harassment.
7.	University CBCS Examination	Dr. Aninda Chakraborty, Assistant Professor of Mathematics	1. Conducting internal examination processes for student. 2. The committee provides various information related to university examinations to the students.

Other Major Academic Sub-Committees:

- Purchase & Tender**
Convenor: Dr. Supriya Mondal, Assistant Professor of Physics
Jt. Convenor: Sri Babul Pramanik, Assistant Professor of English
- Income Tax, Arrear and Pay Fixation**
Convenor: Dr. Aninda Chakraborty, Assistant Professor of Mathematics
Jt. Convenor: Dr. Pabitra Kumar Mistri, Assistant Professor of Bengali
- Service Book**
Convenor: Dr. Pabitra Kumar Mistri, Assistant Professor of Bengali
- Teachers' Career Advancement Scheme**
Convenor: Sri Rudra Sekhar Basu, Assistant Professor of Political Science
Jt. Convenor: Sri Ajoy Ghosh, Assistant Professor of History.

STUDENT GRIEVANCES REDRESSAL COMMITTEE (SGRC), GGDC, CHAPRA

Sri Sudipta Das (Chairperson)

Officer-In-Charge, West Bengal Education Service
E-mail-cgcollege2015@gmail.com

Sri Rudra Sekhar Basu (Member)

Assistant Professor of Political Science, GGDC, Chapra
E-mail-cgcollege2015@gmail.com

Sri Ajoy Ghosh (Member)

Assistant Professor of History, GGDC, Chapra
E-mail-cgcollege2015@gmail.com

Smt. Kajal Pradhan (Member)

Assistant Professor of Sociology, GGDC, Chapra
E-mail-cgcollege2015@gmail.com

Ms. Rinku Mallick (Special Invitee)

1st Semester student (English Hons)

- Aggrieved students of GGDC, Chapra may send their grievances to this mail: E-mail-cgcollege2015@gmail.com

SCHOLARSHIP

There are different types of scholarship for the poor but meritorious students of our college. Students may select the suitable options for them and contact the office of the Principal, GGDC, CHAPRA for any query within the office hours of all working days. Students can visit the following website for different types of scholarship and details <https://scholarships.gov.in/>.

Students can apply for the following scholarships:

1) Kanyashree Prakalpa by the Govt. of West Bengal:

Incentivizing education of Girl Child provided by the Govt. of West Bengal to the meritorious Girl students of the State pursuing higher studies

How to Apply: Apply Online: https://www.wbkanvashree.gov.in/kp_4.0/index.php

- Contact for help: Office of the Principal, GGDC, CHAPRA, **Sri Sudip Mandal** [9641916056]
Nodal Officer & Assistant Prof in Political Science.

2) West Bengal Chief Minister Relief Fund Scholarship (Nabanna/Uttarkanya):

How to Apply: <http://wbcmo.gov.in/donation.aspx#c2>

3) Stipend under Talent Support Programme for Minorities by WBMDFC: Assisting the meritorious Minority students of West Bengal by the Govt. of West Bengal.

How to Apply: Apply Online only at Aikyashree Scholarship Portal: <http://wbmdfcscholarship.gov.in/>

4) OASIS Scholarship for SC/ST/OBC Students by WBBCWD: Assisting the meritorious SC/ST/OBC students of West Bengal by the Govt. of West Bengal. WB Backward Classes Welfare Department is the nodal operator of the scheme. Visit OASIS Scholarship Portal: <http://www.oasis.gov.in/>

5) Swami Vivekananda Merit cum Means Scholarship by Govt. of WB: Financial assistance provided by the West Bengal Higher Education Department (WBHED), Govt. of West Bengal to the poor but meritorious students of the State pursuing higher studies. **How to Apply:** Apply Online only: www.svmcm.wbhed.gov.in

6) Scholarship for Students with Disabilities (Umbrella Scholarship) by GoI:

Financial assistance provided by the Department of Empowerment of Persons with Disabilities, Govt. of India to the students with Disabilities of the country pursuing higher studies. **How to Apply:** For details: <http://disabilityaffairs.gov.in/>

7) "Innovation in Science Pursuit for Inspired Research (INSPIRE)" Scholarship by DST, MST, GOI:

Financial assistance to meritorious Students to attract the talent to Science for pursuing Higher Studies (Scholarship for Higher Education) provided by the Department of Science and Technology, Ministry of Science and Technology, Government of India

How to Apply: Apply Online only: <http://online-inspire.gov.in>

ACADEMIC CALENDAR

Government General Degree College, Chapra
[Affiliated to University of Kalyani]

Month & Year	Events
July 2018	<ul style="list-style-type: none"> 1st Week - Commencement of classes 2nd Week - Registration form fill up for newly admitted students Part 1 Examination of KU 20th to 31st July 2018
August 2018	<ul style="list-style-type: none"> Part 1 Examination of KU 1st August to 14th August 2018 Registration form fill up and Scholarship form fill up will continue 15th - Independence Day Celebration 22nd – Holiday (Id-UZ-Zoha)
September 2018	<ul style="list-style-type: none"> 1st Week onwards - 1st internal Assessment 03rd - Holiday (Janmastami) 05th - Teacher's Day 17th - Holiday (Viswakarma Puja) 21st - Holiday (Muharram)
October 2018	<ul style="list-style-type: none"> 02nd – Observation of Gandhi Jayanti 08th - Holiday (Mahalaya) 08.10.18 – 17.11.18: Puja Vacation (including Mahalaya, Durga Puja, Laxmi Puja, & Bhatridwitiya, Chat Puja & Jagaddhatri Puja) <p>****Departmental Activities - Last week of October****</p>
November 2018	<ul style="list-style-type: none"> 08.10.18 – 17.11.18: Puja Vacation (including Mahalaya, Durga Puja, Laxmi Puja, & Bhatridwitiya, Chat Puja & Jagaddhatri Puja) 01st : University foundation Day 23rd - Holiday (Guru Nanak Birth Day) 3rd week - Form fill up and Submission of End Semester Examination 4th week onwards – 2nd Internal Assessment
December 2018	<ul style="list-style-type: none"> 01st – Observation of World Aids Day 2nd Week onwards- University Examination 19th - Holiday (Fateha-Doaz-Daham) 25th - Holiday (Christmas Day) 25th to 31st - Christmas Holiday
January 2019	<ul style="list-style-type: none"> 01st - Holiday (English New year) 1st Week: College Annual Sports 12th – Celebration of Birthday of Swami Vivekananda 15th: Observation of NSS Day 23rd - Birthday of Netaji Subhas Chandra Bose (Program by Students) 26th - Republic Day Celebration 30th - National Cleanliness Day (NSS)

CO-CURRICULAR ACTIVITIES

Cleaning Program at Shikra Pr School:

GGDC, Chapra has organized a lot of awareness programmes to bring awareness among students on different contemporary issues. For example, Environment, Health, Social awareness etc. The programmes are mainly organised under the wings of Red Ribbon Club of the National Service Scheme (NSS) Unit of the college.



CAMPUS TREE PLANTATION PROGRAMME



Provisional Holiday List for the 2018 Calendar Year

Government of West Bengal

Office of the Principal, Chapra Govt. College, Shikra, Padmamala, Nadia

Provisional Holiday List for the 2018 Calendar Year

Sl. No.	Date	Day	Events/Occasions	No. of Day(s)	
				Week Day	Sunday
1.	01.01.18	Monday	English New Year's Day	1	0
2.	12.01.18	Friday	Vivekananda Jayanti	1	0
3.	22.01.18	Monday	Saraswati Puja	1	0
4.	23.01.18	Tuesday	Netaji Jayanti	1	0
5.	26.01.18	Friday	Republic Day	1	0
6.	14.02.18	Wednesday	Shivratri	1	0
7.	01.03.18 & 02.03.18	Thursday & Friday	Dolyatra & Holi	2	0
8.	25.03.18	Sunday	Ramnavami	0	1
9.	29.03.18	Thursday	Mahavir Jayanti	1	0
10.	30.03.18	Friday	Good Friday	1	0
11.	13.04.18	Friday	Nil Puja	1	0
12.	14.04.18	Saturday	Dr. B.R. Ambedkar's Birthday	1	0
13.	15.04.18	Sunday	Bengali Nababarsha	0	1
14.	30.04.18	Monday	Budhha Purnima	1	0
15.	01.05.18	Tuesday	May Day	1	0
16.	02.05.18	Wednesday	Sab-e-Barat	1	0
17.	09.05.18	Wednesday	Rabindranath's Birthday	1	0
18.	10.05.18 – 30.06.18	Thursday to Saturday	Summer Vacation (Including Shab-e-Kadar & Id-ul-Fitar)	45	7
19.	15.08.18	Wednesday	Independence Day	1	0
20.	22.08.18	Wednesday	Id-Uz-Zoha	1	0
21.	03.09.18	Monday	Janmāshṭami	1	0
22.	17.09.18	Monday	Viswakarma Puja	1	0
23.	21.09.18	Friday	Muharram	1	0
24.	02.10.18	Tuesday	Gandhiji's Birthday	1	0
25.	8.10.18 – 17.11.18	Monday to Saturday	Puja Vacation (Including Mahalaya, Durga Puja, Laxmi Puja, Kali Puja & Bhatri dwitiya, Chhat Puja & Jagaddhatri Puja)	36	5
26.	23.11.18	Friday	Guru Nanak's Birthday	1	0
27.	19.12.18	Wednesday	Fateha-Doaz-Daham	1	0
28.	25.12.18 – 31.12.18	Tuesday to Monday	Christmas Holiday & Winter Recess	6	1
29.	Principal's Discretion			4	0
TOTAL				115	15

N.B. 115 holidays + 15 Sundays (holidays) + 37 Sundays = 167 holidays. No. of working days: 365 – 167 = 198. If any Muslim festival is not included within notified days mentioned above govt. employees of Muslim community may be granted a sectional holiday on which the festival is actually observed in addition to notified holidays.

Signature: 13/01/18
 Officer-in-Charge
 Chapra Government College
 Shikra, P.O. Padmamala, Dist. Nadia

FUTURE PLAN FOR STUDENTS SERVICE:

- 1) We are trying for managing bus service for students in future.
- 2) The institute aims to create a digital library in near future.
- 3) The institute also plans to build a hostel for accommodation of students coming from distant areas.
- 4) The college is planning to introduce more courses in Science subjects.
- 5) Geography and Education Honours are under process of approval.
- 6) The college aims to train students for job-oriented, field-based training programmes including training on Sustainable Agriculture, Mushroom cultivation, production of bio-fertilizer.