



GOVERNMENT OF WEST BENGAL
Office of the Principal

Government General Degree College, Chapra

Vill-Shikra, P.O.-Padmamala, Dist.-Nadia, -Pin-741123

Memo No:-

Date.....

Minutes of IQAC Meeting held on 08/06/2022

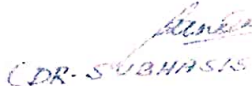
The meeting of IQAC started at 12.30 pm at Principal Chamber on 08/06/2022 with the Principal acting as the Chair.

Agenda:

1. To confirm the minutes of the last meeting.
2. To discuss the formation of Alumni association
3. To discuss the library matter and Misc.

Present members unanimously resolved that:

1. The minutes of the last meeting were read and confirm.
2. Initiative for formation of Alumni Association needs to be taken as early as possible so that it may be register before NAAC SSR preparation.
3. For KOHA database development in the Library, teachers may be requested to provide voluntary service for data entry under the supervision of the librarian.
4. IQAC unanimously approved the proposal of Add-on courses arranged by the Department of English, History, Sociology and Mathematics.
8. IQAC unanimously approved that the MOU with Asannagar College, Kabi Jagadram Roy Govt. Gen. Degree College- Mejia, GGDC- Narayangarh, GGDC-Gopiballavpur II, Ranaghat College, Kanchrapara College, Krishnagar Women's College, Krishnagar Govt. College.


CDR. SUBHASIS PANDA
Principal
Govt. General Degree College, Chapra
Vill.-Shikra, P.O.-Padmamala
Nadia-741123

Principal
GGDC, Chapra



GOVERNMENT GENERAL DEGREE COLLEGE, CHAPRA
OFFICE OF THE PRINCIPAL
GOVERNMENT OF WEST BENGAL

VILL-SHIKRA, P.O.-PADMAMALA, P.S-CHAPRA, DIST- NADIA, PIN CODE: 741123, W.B, INDIA. Email: cgcollege2015ku@gmail.com

Notice No. 64/22/CGC

Date: 01/07/2022

RESOLUTION

Government General Degree College Chapra Internal Quality Assurance Cell (IQAC) reconstitution meeting was held on 1st July, 2022 at 12 NOON at Principal's Chamber and following resolutions are taken:-

1. Sri Sudipta Das has been unanimously selected as IQAC Coordinator as the senior most Teacher of GGDC, Chapra by all members. Principal sir proposed his name.
2. Our Principal Sir Dr. Subhasis Panda proposed the name, Dr. Partha Roy, Associate Professor & Head, Dept of Botany, Maulana Azad College Kolkata and Former Secretary, West Bengal Borad of Secondary Education as representatives from Senior Administrative Officer. All members welcomed him.
3. Sri Rudra Sekhar Basu, Assistant Prof of Political Science & TCS proposed the name of Sri Ramprasad Mukherjee, Retd Teacher as the representative from Local Society. All members welcomed him.
4. Students Unit of GGDC, Chapra proposed the name of Ms. Sabifa Khatun, 2nd SEM student as the students' representative. All members supported her.
5. Sri Sudipta Das, former OIC proposed the name of Ms. Rinku Mallick as the representative from Alumni. All members unanimously supported her.
6. Following Six Faculty members are proposed by most members as Teachers's representatives.



(DR. SUBHASIS PANDA)

Principal
Govt. General Degree College, Chapra
Vill.-Shikra, P.O.-Padmamala
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RECONSTITUTION OF IQAC (INTERNAL QUALITY ASSURANCE CELL), GGDC, CHAPRA

Name	Designation	IQAC-GGDC Chapra
Dr. Subhasis Panda (M.Sc., Ph.D., FIAT, FEHSST)	Principal, GGDC Chapra (West Bengal Senior Education Service)	Chairperson
Sri Sudipta Das (M.Sc.)	Former OIC & Assistant Professor of Physics, GGDC, Chapra	IQAC Coordinator
Dr. Ayan Bandyopadhyay (M.Sc., Ph.D.)	Assistant Professor of Chemistry	Teachers' Representative
Dr. Aninda Chakraborty (M.Sc., Ph.D.)	Assistant Professor of Mathematics	Teachers' Representative
Dr. Pankaj Biswas (M.A., Ph.D.)	Assistant Professor of Bengali	Teachers' Representative
Sri Ajoy Ghosh (M.A., M.Phil.)	Assistant Professor of History, GGDC, Chapra	Teachers' Representative
Smt. Kajal Pradhan (M.A.)	Assistant Professor of Sociology, GGDC, Chapra	Teachers' Representative
Sri Rudra Sekhar Basu (M.A., M.Phil.)	Assistant Professor of Political Science, GGDC, Chapra	Teachers' Representative
Miss Sabifa Khatun	2 nd SEM BA Hons Student	Students' Unit Representative
Smt. Rinku Mallick	Passed out in 2021 (English Hons)	Alumni Representative
Sri Ramprasad Mukherjee	A Retired Teacher	Representative from Industry/Quality Management/Local Community
Dr. Partha Roy (M.Sc., Ph.D.)	Associate Professor & Head, Dept of Botany, Maulana Azad College Kolkata and Former Secretary, West Bengal Board of Secondary Education.	Representatives from Senior Administrative Officers



(Signature)
(DR. SUBHASIS PANDA)


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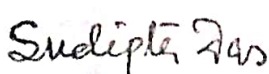
Principal
Govt. General Degree College Chapra

Place: Shikra
Dated 1st July 2022

All members are unanimously accepted the following objectives of IQAC to be carried out w.e.f. 1st July 2022 till next reconstitution:-

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines (after the 1st Cycle of NAAC) and parameters of NAAC, to be submitted to NAAC.

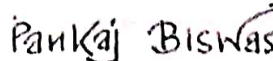

(DR. SUBHASIS PANDA)
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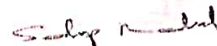


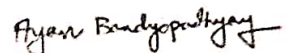




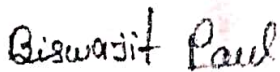


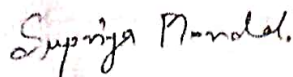


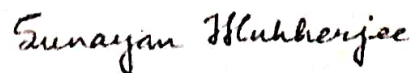


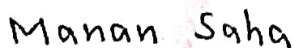


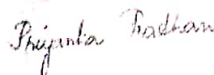






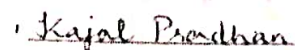












Place: Shikra
Dated 1st July 2022

Members —

1. Kajal Pradhan
2. Sri Rudra Sekhar Basu.
3. Pankaj Dasgupta.
4. Ajoy Ghosh
5. Dr. Aninda Chakraborty

Memo No:-

Date.....

Minutes of IQAC Meeting held on 21/12/2022

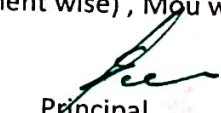
The meeting of IQAC started at 12.30 pm at Principal Chamber on 21/12/2022 with the Principal acting as the Chair.

Agenda:

1. To confirm the minutes of the last meeting.
2. To convey and confirmation of Programmes which was collaborated with IQAC.
3. Misc.

Present members unanimously resolved that:

1. The minutes of the last meeting were read and confirm.
2. It was resolved that all programmes of the college are to be confirmed with the consideration of IQAC
3. IQAC unanimously approved the proposal of Add-on courses arranged by the Department of Chemistry and Physics.
4. NAAC co-coordinator mentioned that all members of the colleges are responsible for improving the quality of the institute. He highlighted about academic calendar, cultural calendar, formation of alumni, alumni engagement, asst register (both college wise and department wise), Mou with the others Colleges/Institutes etc.


Principal
GGDC Chapra

Govt. General Degree College, Chapra

Members -

1. Kapil Pradhan
2. Rudra Sekhar Basu.
3. Poukaj Biswas.
4. Ajoy Ghosh
5. Aninda Chakraborty

Memo No:-

Minutes of IQAC Meeting held on 10/03/2023

Date.....

The meeting of IQAC started at 2.30 pm at Principal Chamber on 10/03/2023 with the Principal acting as the Chair.

1. The proceedings of the last meeting read out and confirmed.
2. Total eight incumbents have been submitted CAS (Stage-I to Stage-II & Stage-II to Stage-III) documents at Higher Education Department, till date.
3. It was resolved that the Principal will take initiative for Green Audit, Energy Audit and Environmental Audit for upcoming NAAC.
4. In the meeting of all teachers with the Principal and IQAC on the poor attendance of the students and decided that regular parent-teacher meeting and continuous telephonic communication with the parent could improve the attendance.
5. The IQAC resolved that for the preparation of SSR, NAAC Convener will distribute the work among the NAAC committee members and others teachers of the college as and when required.
6. Most of the machines like Water filter, Air conditioners, Computers, Printers and UPS have become non-functioning. The Principal has been requested to take the initiative for repairing and for AMC renewal process.
7. It was resolved that faculty members will be release for FIP/RC programme on a priority basis as per the due date of their promotion with the due consent of their Departmental Heads.
8. IQAC unanimously approved the Mou with Sudhi Ranjan Lahiri Mahavidyalaya, Gazol Mahavidyalaya, Malda.

The meeting ended with a vote of thanks.


Principal
GGDC, Chapra
Govt. General Degree College, Chapra

Members—

1. Ajay Ghosh
2. Pankaj Biswas
3. Rudra Sekhar Banerjee
4. Kajal Pradhan

Memo No:-

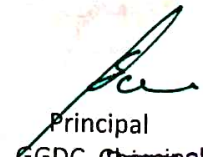
Minutes of IQAC Meeting held on 18/05/2023

Date.....

The meeting of IQAC started at 2.00 pm at Principal Chamber on 18/05/2023 with the Principal acting as the Chair.

1. The proceedings of the last meeting read out and confirmed.
2. It was resolved that The Principal has already been initiated for Govt. Audit and Internal Audit.
3. For the formation of the Governing Body, Principal has already been initiated.
4. The Principal discussed in the meeting for the necessary requirements for the upcoming NAAC.
5. Admission for the session 2023-2024 will be done as per the directives of Higher Education Department and Kalyani University.
6. SSR for NAAC will be submitted tentatively by the end of March 2024.

The meeting ended with a vote of thanks.


Principal
GGDC, Chapra
Govt. General Degree College, Chapra